OUR LADY AND ST. JOSEPH SHERINGHAM AND CROMER
Parish Pastoral Council 9th October 2024

1. **Welcome Opening Prayer for our Parish**
   Present: Father Trindade Monteiro, Darryl Smith (Chair), Breeda Godfrey, David Burns, Michele Otway, Anne Buxton, Mary Mustoe-Arthur (Secretary) Caroline O'Grady (Treasurer). There were 4 parishioners in attendance
2. **Committee membership –** Caroline O'Grady was welcomed to the meeting - her first as Treasurer. Peter Godfrey was formally thanked for taking on that role for the last 2 years. Angela Sandell had given her resignation due to ill health. Angela's contribution had been greatly valued.
3. **Notes of Meeting 11th June 2024 – agreed**
   Matters Arising
   a. Parish Magazine: *Church and Community* – David had prepared a paper and circulated to PPC members. Discussion took place about need/purpose and content and exact costings were clarified. Father Trindade recommended there should be an editorial board with members from both churches and a proposal of 2 magazines per year perhaps in the future increasing to 4. Finance Committee would be asked to consider a request for funding for 2025. Advertising was discussed but this would not be cost effective for such a publication. Father Trindade wanted to ensure that he had ultimate editorial responsibility and that any magazine fully reflected Catholic Teaching. **Action Father T and PPC to ask for volunteers for editorial board.**
   b. Mass of Unity – music purchased and discussions have taken place with Father T and Paul H. David will continue to progress if possible – perhaps engaging the children from Beeston Regis and the staff.
   c. Hall layout at OLR – will work around for Saturday evening Mass.
4. **Father Trindade's report**
   Father confirmed that now the Bishop had appointed him to the Parish on a longer-term basis that he would be more active and decisive - taking advice from Finance and PPC to inform his decision making.
   Bishop Peter's Consultation – Document had been circulated to PPC members. Michael/Annette to circulate to Finance Committee members, SVP and Social Committee also asked to comment. **Extraordinary meeting will be arranged shortly.** Father Trindade to put item on bulletin to inform parishioners and put the documents on the website for parishioner attention. Final feedback due in January 2025. **Action:MMA/Fr T/MT**
   New Lectionaries – From the First Sunday in Advent new lectionaries will be used. Purchases complete thanks to the Munkman family legacy and donation in memory of Dr John Wall RIP. Grateful thanks given.
   Visiting the Sick and Housebound – update
   Father Trindade has begun to say Mass in care homes and has visited all parishioners who are unable to get to Mass. Please let him know if anyone needs such care in future.
   Christmas Service times were discussed and will be circulated with the minutes. Father Trindade would like 6pm re-enactment as last year – this may not be possible given lack of children – **Michele Otway will explore options.** Request for more traditional Christmas carols to be sung before the 6pm Mass often a more family oriented congregation– MMA to liaise with Paul H. 9pm Mass at Sheringham could have more "formal" hymns.
   Father thanked all involved with the recent service at OLR for Our Lady of Walsingham/Our Lady of Refuge as well as other social events which had taken place.
   Father Trindade holiday – 13th November to 14th December. Cover by Father James Walsh. Emergency contacts to be confirmed possibly Father Peter Raj/Father Andrew Neate subject to confirmation. Details will be published in bulletin.
   Holy Days of Obligation Masses 2025 – 9am at OLR and 7pm at St. Joseph's - Father Trindade will not hold a morning Mass at St. Joseph's.
   Dead List – boxes will be available in both churches shortly.
   2nd November All Souls Day -9.30am Mass at St. Joseph's.
   Blessings of Garden of Remembrance at both churches **after the Sunday Masses 3rd November**.
   Additional Sunday Mass at St. Joseph's – Father will ask if people would like a quiet Mass at 7am – Father T will put in bulletin to gauge take up. If numbers are good can commence in New Year – all other masses remain the same.
   Sacramental update for 2025 – 2 or possibly 3 children for First Holy Communion. One Marriage in May.
   Additional volunteers needed - for a range of Parish tasks – **Darryl** will put out lists for roles needing filling.

OUR LADY AND ST. JOSEPH SHERINGHAM AND CROMER
Parish Pastoral Council 9th October 2024

5. Treasurer's report

Caroline shared information with the PPC. Clarification was given as to how much detail was needed as the Finance Committee is the responsible body for detailed consideration of financial matters. The new Diocesan Handbook requires an annual Parish meeting to discuss Finance and this will be planned for March 2025. Parishioners are encouraged to attend that meeting. This year has again seen substantial maintenance work and often emergency repairs and costly call outs. The work of the maintenance committee should enable more accurate forecasting of annual planned expenditure and a plan of works. Caroline is still making enquiries about Alive in Faith with the Diocese to find out if any money is outstanding for the Parish.

6. Maintenance/Working Party Committee

Mary updated there is a meeting with Father Trindade and the Diocesan Property Manager and the Historic Churches officer later this month. Now Father Trindade is staying planning can be moved forward. There will be recommendations and costings made and this should enable more accurate financial planning. There continues to be a number of "emergency situations" which we are trying to minimise for the future. The consultation Document from the Bishop shows how the Diocese is having to consider difficult decisions re future provision.

7. Social Committee Report

Michael Trott reported that events continue to be well supported. The refugee evening was a great success and £455 was raised for the School of Joy. Angela Sandell's work on this was particularly noted. The June strawberry tea was successful and £132 raised for parish funds and £60 for CAFOD. The BBQ went well and £512 raised. Maureen and Anne sold cakes and produce during the summer. 6th November – Harvest Supper tickets will be on sale shortly. Parishioners can pay by BACS if they do not have cash marking the event as reference. Michele thanked all involved in making the First Holy Communion event so memorable. Social Committee members are streamlining who sells tickets and the systems involved. Thanks to all involved.

8. Any other business

No items received from Parishioners at St. Joseph's

a. **Funding Applications –** The Diocese of East Anglia is the body which makes applications on behalf of the Diocese. Individual parishes cannot make applications.

b. **Image of the Divine Mercy at both churches –** Father Trindade will make the decision.

c. **Increasing Events at OLR -** There have been more events including the Chatterbox group and the Strawberry Tea. The catering facilities are not as good at OLR as at St. Joseph's. The Social Committee will do what they can and keep this under review.

d. **Proposal for Carol Concert at OLR –** this was not supported but Parishioners will be encouraged to attend the Town Service - details will be publicised when available.

e. Operation Shoebox – David Burns circulated materials about this and will be leading this year on obtaining shoe boxes for filling. Some possible duplication was identified (SVP other North Norfolk Parish) but David has since clarified that he can proceed. – **Action David** will prepare insert for bulletin and organise collection.

f. **Christmas Fair** – 2nd November at St Joseph's posters at both churches - all welcome. Boxes will be available in the Halls for Tombola prizes – please be generous.

9. Date of next meeting

Additional meeting to discuss the Bishop's consultation paper will be organised before Father Trindade goes away. **Action MMA to coordinate Finance and PPC members availability and circulate dates also to publish in bulletin.**

Timetable of Meetings for 2025 will be organised by MMA and Annette Shaw (Finance Committee Secretary) to dovetail dates to meet Diocesan Financial Requirements. Dates will be circulated later.