Notes from PPC Closed meeting held at St. Joseph's 18th June 2023

Present: Father Peter, Peter Godfrey, Breeda Godfrey, Anne Buxton, Angela Sandell, Michele Otaway, David Burns, Tony Grossfield, Mary Mustoe-Arthur

Apologies: Darryl Smith (met with Father earlier in the week)

The meeting began in Church with exposition and prayers for the Holy Spirit to guide, support and encourage us in this time of change.

Father Peter had asked PPC members to pray and reflect on a number of themes to inform today's meeting.

- **What is new and is working well?**
- **What is new that is working less well?**
- **Reflections on handover between Fr James and Fr. Peter – lessons learnt**
- **What areas of Parish life could do with more support.**

There was a full discussion and sharing and these notes capture the flavour of discussion points, recognising that the character of continuity depends largely on the new Parish Priest.

<table>
<tr><th>New and Working Well</th><th>New and working less well</th></tr>
<tr><td>Parish Website – good source of information
All key roles in parish are now up to date with named individuals</td><td>Use of Internet and technology – in common with society in general there is a need to ensure that parishioners because of age and abilities are not disenfranchised or discriminated against inadvertently.
Challenge to ensure engagement</td></tr>
<tr><td>Parish Magazine well received within the Parish and in the broader community</td><td rowspan="3">Mass Times and Confession
The demands on Fr. Peter have meant changes to Mass times – recognition that the shortage of Priests in the Diocese means that there are a number of Diocesan roles which may mean less Parish masses generally.
Set time for confession at OLR – some parishioners are not able to go to Sheringham and may be reluctant to fix an appointment
Fr Peter to discuss with this successor</td></tr>
<tr><td>Father Peter's talks have picked up on the expressed desire for more information and Faith Formation – these have been didactic in nature to establish a common understanding and base.</td></tr>
<tr><td>Key roles now filled
Parish Administrator and Parish Treasurer should give continuity.
The Parish Priest still deals with spiritual and church related correspondence e.g., funerals/weddings/faith formation/application for baptismal information etc.
The administrator's role is more about the practical running of the Parish.</td></tr>
<tr><td>Clearance – An accumulation of stuff at both churches and presbytery has been dealt with. paperwork has been confidentially destroyed.</td><td>Parish Talks – expressed desire for more opportunity to discuss and learn from each other as well as PP</td></tr>
<tr><td>Eucharistic Presence and Adoration
Fr. Peter has established a deep respect and fundamental need for prayerful time spent in reflection and with the Lord.</td><td></td></tr>
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Reflections on handover between Fr. James and Fr Peter	Areas of Parish life needing more support
Father Peter will be more available to his successor for any queries and the key people in the Parish who can help/signpost are now known. Paperwork – electronic and hard copies are now more easily available. (Google Cloud and updated paper files)	**Working with young people** in particular bridging the gap between First Holy Communion and Confirmation
	Maintaining/building Ecumenical links – positive atmosphere in Sheringham but not so with other churches in Cromer **World Day of Prayer** – active in Cromer not in Sheringham.
Separation between priestly responsibilities and priorities and the more mundane but essential items such as alarms/stop cocks etc. Information available electronically and via Parish Administrator for practicalities of house and churches. Fr Peter and Nicola will work to ensure all documents are available on line and in paper copy if needed.	**Community Action and Presence** – there are parishioners actively involved in many projects e.g. food bank, Stable Door and other individual charities or voluntary groups. How is this captured and built upon?
	Promoting work being carried out at Diocesan level e.g listening ministry, Caritas, Parish Groups such as Catholic Women's League, **SVP – North Norfolk Group -** information about their valuable work and activities encourage new members and engagement
	Parish Structures – PPC now has 8 committed members and depending on the Guidance from the Bishop and the experiences of the new PP will be ready to begin working to develop Parish Life

Areas which might need attention

Website	Fr. Peter's IT skills and age mean that he has been able to action and input directly if we have to return to a third party doing this there will be practical delays.
Building and emergency drainage issues	Fr Peter has been very actively involved in this and will ensure continuity in his handover and offer ongoing support/advise to his successor

PPC meeting scheduled for Sunday 12th September will now be cancelled as has the September Finance meeting. Darryl and Mary to meet with the new PP once in post and find out his availability and schedule meeting for October if possible.