OUR LADY AND ST. JOSEPH SHERINGHAM AND CROMER

Parish Pastoral Council 29th March 2023

1. **Welcome**
   Darryl welcomed new members to the PPC: Breeda Godfrey, Michele Otway, Angela Sandell and Tony Grossfield, David Burns*.
   Opening Prayer for our Parish *God, the creator and giver of all good things, bless our Parish in this united endeavour. Strengthen our faith and grant us the spirit of sacrifice that, with your help, we may provide for the needs of our Parish, give glory to you and sanctify ourselves. We ask this through Christ our Lord Amen.*
2. **Present:** Father Peter Wygnanski, Darryl Smith (Chair), Breeda Godfrey, Michele Otway, Angela Sandell and Tony Grossfield, Mary Mustoe-Arthur. There were 9 parishioners in attendance
   Apologies Anne Buxton, *David Burns.
3. **Minutes of the last meeting 1st November – agreed**
4. **Matters Arising –** none - all covered in Agenda items.
5. **Parish Priest Report**
   Father Peter reported on the "Sacramental Vibrancy" in the Parish – there are 3 young people in the Parish making their First Holy Communion, one adult reception into the church at the Easter Vigil Mass and 3 young people preparing for Confirmation. In addition, 3 young people made their First Holy Communion at the Latin Mass last weekend. Bishop Peter will be coming to the Parish on the 22nd June for the Confirmations. Father Peter thanked Michele and Anne Potts for their preparation of the First Holy Communion Candidates. The Christmas services went very well and Father Peter reported that plans for the Easter Services are well in hand, he thanked all of those who contribute to the Parish in this way.
   Reflecting on the Ecumenical Service held at St. Joseph's earlier in January, this was well received both in the Parish and with other churches and Ministers in Sheringham. Father Peter thanked David Burns and all who contributed to the Parish Magazine which has been very positively received.
   Thanks were offered for our organist Phillip Adams as he moved on and a welcome to David Shippey who has replaced him. The Parish Project – The Holy Land Kuchinate Project has begun and is being well supported within the Parish and from elsewhere, thanks were given to the Social Committee who are leading on this. There has been a great deal of work behind the scenes to restore and revive the organisation of the Parish and Father Peter welcomed Nicola Gilbert, the Parish Administrator in her absence. This role is key in assisting Father Peter and the Parish and the answer to many prayers.
   There have been a number of practical matters addressed including improving security, building inspections, parish website and streaming of Masses.
   Changes
   Father Peter reported that Holy Communion will be permitted to be distributed under both kinds in line with Catholic Bishops of England and Wales guidance and discussions in the Diocese. This will not be introduced quickly but after prayer and reflection and Father Peter will work on this after Easter with this being an option from the feast of Corpus Christi (11th June). There will be preparation training. It is recognised that some may not feel able to take on this role again and there may be some new people who may be interested. Father Peter will keep parishioners updated.
   The role of the PPC is likely to be altered in light of guidance from Bishop Peter – we are awaiting detailed instructions. The most obvious changes are likely to be that the PPC have 2 closed meetings a year which are only for members alternating with open meetings at each of the churches. Once information is received and circulated it may be that membership changes again.
   Mary said that David Burns was unwell tonight and had asked that Parishioners were thanked for all their efforts in finding old currency for the Parish Project and asked for a renewed push on this. The next magazine is due out in May and any contributions should be with David by mid-April.
   Darryl thanked Father Peter for his report and also for all his hard work reflecting on the renewed energy which had come into the Parish and attracted new members of the Parish.
6. **Treasurer's Report -** Peter Godfrey reported that the Parish was financially sound and all Diocesan requirements had been met.
   There are 3 accounts – a day to day Parish account held with Barclays Bank (balance at end of 2022 £15,000) Diocesan Account – receives rental income, dividends Alive in Faith etc (Balance end of 2022 £30,000). This account is used for Diocesan levies, (schools/pension/clergy training and insurances)
   There is also a Diocesan Investment Account – only changed slight due to stock market volatility in 2022.
   Peter reported that the Finance Committee had reviewed Parish expenditure to identify savings and these had been made in the areas of gas and electricity contracts, broadband suppliers and improvements to

lighting systems and maintenance work identified and carried out. Particular thanks to Michael Trott and Simon Mustoe-Arthur for their research and efforts in these areas.
Question was raised about who was responsible for repairs and church maintenance particularly given Grade 2 listed status of St Joseph's Church and Presbytery. Peter confirmed that these have to be covered by the Parish.
Charles Atkin Munkman Legacy – Peter reported that the Parish had been given a legacy of £5000. Mr Munkman attended Our Lady of Refuge and he and his wife were friends of Father Peter Cansdale. The legacy had been discussed at the Finance Committee with Father Peter and a number of specific purchases had been made: Replacement Crucifix for Our Lady of Refuge, new vestments and altar frontals. Money has been allocated for other items. Labels in vestments will recognise this legacy and Father Peter has already offered Masses for the souls of Mr and Mrs Munkman
The 100 club renewals took place and it is hoped this will bring £800 for Parish funds. Thanks were also given to Caroline O'Grady and the teams of counters who work diligently each week.

7. Social Committee Report

Michael Trott reported as Chair of the Social Committee. Michael began by thanking members of the Committee for all their work during the year. Their efforts raised approximately £2000 for Parish funds last year. Their main focus in 2023 is the Kuchinate Holy Land Project. There was a successful Lenten Lunch and tickets are shortly to go on sale for a Victorian Tea to be held at OLR Hall on 20th April, the committee hope to make more use of the OLR hall although it is a smaller venue. There will be "normal" parish events e.g., BBQ, Quiz night etc later in the year. The raffles are also great sources of funds and fun! Darryl thanked Michael for all the work carried out by the Committee. Reminder that anyone is welcome to make suggestions or get involved.

8. Parish Initiatives (not covered above)

The Magazine had been very well received and thanks to all involved. This is a great means of communication across the Parish and local communities.

9. Membership of PPC and Finance Committee

As detailed above lots going on and it is important for the Parish to have wide representation on key committees. Anyone interested in finding out more to contact Father Peter. As the changes to the PPC emerge there may be other people who wish to become involved. Thanks to all who have kept things moving over the pandemic and recovery period.

10. Any Other business

Boxes have been available in both churches and signed items now considered:

a. Use of Hall at OLR for social events – covered in 7 above – next event there on 20th April
b. Use of OLR for talks – Father Peter said that talks would continue at Sheringham as this is the centre of the Parish and enables him in his Ministry. Efforts can be made to assist in the case of anyone unable to make their own way. Possibility of some future talks by other speakers taking place at OLR e.g., the Sisters at Walsinhgam.
c. Toilets at St. Joseph's chapel – there needs to be a sort out of this room and clarity as to who will clean in future. Father Peter to speak with Colin Fisher about this.
d. PPC future direction – covered in Parish Priest report item 5 above.
e. Mass leaflets and bulletins at OLR for 6pm Vigil mass – this is to be improved **Father Peter to action**

Important update

A number of DBS (Disclosure and Barring Service) renewals are due. Simon Mustoe-Arthur will be shortly contacting those affected. This is a crucial part of our Parish commitment to Safeguarding so please co-operate fully.

11. Dates Times and Venues of Next meetings

Closed meeting for PPC members only on Sunday 18th June at 2pm at St. Joseph's in the Presbytery (replaces meeting planned for 25th June)
Open meeting for all parishioners on Sunday 10th September at 2pm at OLR Hall (replaces meeting planned for 12th September)